

# **MOHAMMAD BIN MAHMUD**

RECEPTIONIST & Freelancer as a profesional web developer

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- Al mursalat, riyadh, saudi arabia

## **EDUCATION**

## **Primary**

2003 - 2008

### **High school**

2008 - 2013

#### **Intermediate**

20014 - 2016

#### Degree

20017 - 2021

## **EXPARIANCE**

Freelancing

Web development

Office management

COMPUTER

# **LANGUAGE**

Bangla

English

Urdu

Hindi

# **Experience**

Q JAN 2024- PRESENT

WHITE SPACE & WORKING CO L RIYADH, SAUDI ARABIA

#### **RECEPTIONIST**

AS A RECEPTIONIST, I MANAGE FRONT DESK OPERATIONS, HANDLE GUEST INQUIRIES, SCHEDULE APPOINTMENTS, AND ENSURE SMOOTH COMMUNICATION. I PROVIDE EXCELLENT CUSTOMER SERVICE, ASSIST WITH ADMINISTRATIVE TASKS, AND MAINTAIN A PROFESSIONAL ENVIRONMENT IN THIS DYNAMIC COWORKING SPACE.

O 2020 TO JAN 2024- PRESENT

**FIVERR.COM | ONLINE** 

#### FREELANCER AS A WEB DEVELOPER

I AM A WEB DESIGNER AND EXPERT IN WORDPRESS, ELEMENTOR. I SPECIALIZE IN WORDPRESS SECURITY WITH 4 YEARS OF EXPERIENCE. I HAVE ALREADY COMPLETED 300+ PROJECTS IN VARIOUS MARKETPLACES. I HAVE SOME AMAZING DESIGNS. I CAN CREATE AND MANEGE ANY TYPE OF WEBSITE. I HAVE ALREADY GETED LOT OF FEEDBACK FROM MY LOT OF CLIENTS.

MY FIVERR PROFILE LINK: FIVERR.COM/WD\_MOHAMMAD

MY WEBSITE SERVICE LINK AND FEEDBACK FROM CLIENTS: FIVERR.COM/WD\_MOHAMMAD/CREATE-REAL-ESTATE-LANDING-PAGE-OR-WEBSITE-BUYER-OR-SELLER-PAGE

MY PORTFOLIO LINK: BEHANCE.NET/MOHAMMAD009

## Reference

#### **MD MIRAZ HOSSAIN**

Receptionist of working co

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